

# Agenda

Reigate & Banstead  
Local Committee

**We welcome you to  
Reigate and Banstead Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

Early Years/Children's Centre Update  
*Phil Osborne*

Travel SMART  
*Marc Woodhall*



## Venue

**Location:** Reigate Town Hall,  
Castlefield Road,  
Reigate, Surrey,  
RH2 0SH

**Date:** Monday, 22 September  
2014

**Time:** 2.00 pm

# You can get involved in the following ways

# Get involved

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [joanna.hardy@surreycc.gov.uk](mailto:joanna.hardy@surreycc.gov.uk)

Tel: 01737 737695

Website: <http://www.surreycc.gov.uk/reigateandbanstead>



**SURREY**



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### **Surrey County Council Appointed Members**

Mrs Dorothy Ross-Tomlin, Horley East (Chairman)  
 Mr Bob Gardner, Merstham and Banstead South (Vice-Chairman)  
 Mrs Natalie Bramhall, Redhill West and Meadvale  
 Mr Jonathan Essex, Redhill East  
 Mr Michael Gosling, Tadworth, Walton and Kingswood  
 Dr Zully Grant-Duff, Reigate  
 Mr Ken Gulati, Banstead, Woodmansterne and Chipstead  
 Mrs Kay Hammond, Horley West, Salfords and Sidlow  
 Mr Nick Harrison, Nork and Tattenhams  
 Ms Barbara Thomson, Earlswood and Reigate South

### **Borough Council Appointed Members**

Cllr Michael Blacker, Reigate Central  
 Cllr Julian Ellacott, Redhill West  
 Cllr Ms Sarah Finch, Redhill East  
 Cllr Norman Harris, Nork  
 Cllr Richard Mantle, Chipstead, Hooley and Woodmansterne  
 Cllr Roger Newstead, Reigate Hill  
 Cllr Graham Norman, Meadvale and St Johns  
 Cllr Tony Schofield, Horley East  
 Cllr Mrs Joan Spiers, Kingswood with Burgh Heath  
 Cllr Mrs Rachel Turner, Tadworth and Walton

Chief Executive  
**David McNulty**

			
Mrs Dorothy Ross-Tomlin (Chairman)  Horley East	Mr Bob Gardner (Vice-Chairman)  Merstham & Banstead South	Mrs Natalie Bramhall  Redhill West & Meadvale	Mr Jonathan Essex  Redhill East

			
<p>Mrs Kay Hammond Horley West, Salfords &amp; Sidlow</p>	<p>Mr Michael Gosling Tadworth, Walton &amp; Kingswood</p>	<p>Dr Zully Grant- Duff Reigate</p>	<p>Mr Ken Gulati Banstead, Woodmansterne &amp; Chipstead</p>
		 <p><b>SURREY</b></p> <p><b>Local Committee (Reigate &amp; Banstead)</b></p> <p><b>County Councillors 2013-17</b></p>	
<p>Mr Nick Harrison Nork &amp; Tattenhams</p>	<p>Ms Barbara Thomson Earlswood &amp; Reigate South</p>		

			
Cllr Michael Blacker Reigate Central	Cllr Julian Ellacott Redhill West	Cllr Ms Sarah Finch Redhill East	Cllr Norman Harris Nork
			
Cllr Richard Mantle Chipstead, Hooley & Woodmansterne	Cllr Roger Newstead Reigate Hill	Cllr Graham Norman Meadvale & St Johns	Cllr Tony Schofield Horley East
		 <p><b>Local Committee (Reigate &amp; Banstead)</b></p> <p><b>Borough Council Co-optees 2014-15</b></p>	
Cllr Mrs Joan Spiers Kingswood with Burgh Heath	Cllr Mrs Rachel Turner Tadworth & Walton		

For councillor contact details, please contact Joanna Hardy, Community Partnership and Committee Officer ([joanna.hardy@surreycc.gov.uk](mailto:joanna.hardy@surreycc.gov.uk) / 01737 737695)

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Joanna Hardy, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH or [joanna.hardy@surreycc.gov.uk](mailto:joanna.hardy@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

## **Use of social media and recording at council meetings**

### **Reporting on meetings via social media**

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. To support this, County Hall has wifi available for those visiting the building so please ask at reception for details.

Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

### **Webcasting**

In line with our commitment to openness and transparency, we webcast County Council, Cabinet and Planning & Regulatory Committee meetings as well as the Surrey Police and Crime Panel. These webcasts are available live and for six months after each meeting at [www.surreycc.gov.uk/webcasts](http://www.surreycc.gov.uk/webcasts).

Generally, the public seating areas are not covered by the webcast. However by entering the meeting room and using the public seating areas, then the public is deemed to be consenting to being filmed by the Council and to the possible use of these images and sound recordings for webcasting and/or training purposes.

We also webcast some select and local committee meetings where there is expected to be significant public interest in the discussion.

### **Requests for recording meetings**

Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

### **Using Mobile Technology**

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

## **OPEN FORUM**

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### **PART ONE - IN PUBLIC**

#### **1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)**

To receive any apologies for absence.

#### **2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)**

(Pages 1 - 10)

To approve the minutes of the previous meeting as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, or online at [www.surreycc.gov.uk/reigateandbanstead](http://www.surreycc.gov.uk/reigateandbanstead) or by contacting the Community Partnership and Committee Officer.

#### **3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

##### Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

#### **4 PETITIONS (AGENDA ITEM ONLY)**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

#### **5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)**

To answer any questions from residents or businesses within the

Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

**6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)**

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

**7 EARLY YEARS AND CHILDREN'S CENTRES UPDATE (FOR INFORMATION)** (Pages 11 - 30)

This report provides an overview of early education and childcare services and children's centre services in the borough of Reigate & Banstead.

**8 LOCAL COMMITTEE TASK GROUPS 2014/15 - VACANCIES (FOR DECISION)** (Pages 31 - 34)

The Local Committee is asked to appoint representatives from Reigate and Banstead Borough Council to the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group for 2014-15.

**9 SURREY FIRE AND RESCUE SERVICE - LOCAL UPDATE AND PERFORMANCE REPORT (FOR INFORMATION)** (Pages 35 - 44)

The report contains information on the various activities undertaken by the borough team to reduce the risk from fire, water and road traffic incidents to the residents of the Reigate & Banstead Borough, including direct contact, public education programmes and campaigns.

**10 TRAVEL SMART - APPROVAL OF BUS CLEARWAYS AND CYCLE IMPROVEMENTS (EXECUTIVE FUNCTION - FOR DECISION)** (Pages 45 - 92)

In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department for Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011. Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill/Reigate. This report provides an update on progress and asks members to consider a number of bus clearway improvements, and cycle route improvements.

**11 REDHILL BALANCE NETWORK - APPROVAL OF BUS ONLY RIGHT TURN FROM PRINCESS WAY INTO LADBROKE ROAD (EXECUTIVE FUNCTION - FOR DECISION)** (Pages 93 - 104)

This paper is to update members on the Redhill Balanced Network and an additional legal order is required.

**12 HIGHWAYS SCHEMES UPDATE (EXECUTIVE FUNCTION - FOR INFORMATION)** (Pages 105 - 118)

At the 2<sup>nd</sup> December 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and



Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports for decision. This report sets out recent progress and also updates Members on other maintenance programmes in Reigate and Banstead and on customer enquiries.

**13 MEMBER ALLOCATIONS (FOR INFORMATION)**

(Pages 119 -  
126)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation. For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

**14 CABINET FORWARD PLAN (FOR INFORMATION)**

(Pages 127 -  
128)

The Cabinet leads the preparation of the Council's policies and budget and makes recommendations to the County Council on major policy plans, the budget and Council Tax. The Cabinet takes decisions within this framework of plans and procedural rules approved by the Council. It is held to account by the Council for its performance. The Forward Plan details the reports and decisions the Cabinet will be considering over the next three months. This report highlights the key decisions of interest to the Local Committee.

**15 LOCAL COMMITTEE FORWARD PLAN (FOR INFORMATION)**

(Pages 129 -  
130)

To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2014-15. This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.

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(Pages 129 -  
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To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2014-15. This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.